



## Kids Volunteer Day and Summer Volunteer Camp Teachers

Part-time, \$20/hour contract position

### POSITION OVERVIEW

[Kids Give Back](#) is seeking teachers to manage our **Kids Volunteer Days and Summer Volunteer Camps**. These positions involve supervising, educating, and leading elementary school children, ages 6-12, in volunteer service activities. The teachers need to be reliable, have strong classroom management skills, and be able to build good relationships with the camp attendees and with teen counselors.

### ABOUT KIDS GIVE BACK

Kids Give Back is a nonprofit organization in Northern Virginia that provides elementary school children with volunteer service opportunities. Every volunteer project meets specific needs in our community, such as food insecurity, needs of hospitalized children, support for animal shelters, and more. Our mission is to inspire the next generation of volunteer leaders through meaningful volunteer service.

Since its founding in 2019, Kids Give Back has:

- Hosted or participated in 39 volunteer service events, including Summer Volunteer Camp, Winter Volunteer Camp, Kids Volunteer Days, Family Volunteer Days and Virtual Volunteer events.
- Engaged 1,430 participants as young as six-years-old in preparing donations for 30 nonprofit organizations such as FACETS, Second Story, Committee for Helping Others, and NVFS.
- Prepared and delivered 5,000 in-kind donations such as meals, snack packs, art supply kits, camp supply kits, baby baskets and more for low-income families and individuals.
- Engaged youth, teens, and adults in 1,350 volunteer hours.

In addition, we were named Outstanding Community Organization, 2022, as part of Governor Youngkin's Volunteerism and Community Service Awards.

### THE POSITION

In 2024, we are seeking teachers during the following days/weeks:

- January 26, 9:30am-3:00pm, Kids Volunteer Day at Bethlehem Lutheran Church, Fairfax
- February 19, 9:30am-3:00pm, Kids Volunteer Day at Christ the King Lutheran Church, Great Falls
- April 10, 9:30am-3:00pm, Kids Volunteer Day at Bethlehem Lutheran Church, Fairfax
- June 17-21, 9:30am-12:30pm, Summer Volunteer Camp at Bethlehem Lutheran Church, Fairfax
- June 24-28m 9:30am-12:30pm, Summer Volunteer Camp at Christ the King Lutheran Church, Great Falls
- July 8-12, 9:30am-12:30pm, Summer Volunteer Camp at Bethlehem Lutheran Church, Fairfax
- July 22-26, 9:30am-12:30pm, Summer Volunteer Camp at Bethlehem Lutheran Church, Fairfax
- July 29-August 2, 9:30am-12:30pm, Summer Volunteer Camp location TBD

Additional camps may be added to this schedule.

Each camp will include volunteer service projects, guest speakers from local nonprofits, free play, and time for reflection and discussion about what it means to volunteer and give back to the community. Applicants can view a [sample camp schedule from 2023](#) and learn more about Kids Give Back on [our website](#).



## **RESPONSIBILITIES**

- Supervises, with another teacher, up to 24 children, ages 6-12.
- Supervises the implementation of all volunteer service projects which will be planned and organized by the Kids Give Back program coordinator. Project directions and supplies will be provided by Kids Give Back.
- Maintains order throughout the day by organizing children into teams, monitoring their behavior, and ensuring that they respect the volunteer service projects, guest speakers, and properties where the camps are held.
- Checks the children in and out of camp, ensuring that they are signed-out by individuals authorized by their parents.
- Creates an environment that is conducive to learning and volunteer service.
- Works closely with teen volunteers to manage the volunteer service projects and camp attendees.
- Takes all necessary and reasonable precautions to protect students, equipment, materials, and facilities.
- Maintains a safe environment for the children.
- Provides First Aid as needed.
- Remains onsite until every camp attendee and teen volunteer has been picked-up by an adult.
- Cleans-up and organizes the camp location throughout the week and leaves it in good condition.
- Attends a planning meeting in advance of each service day or camp.
- Provides a debrief to the Kids Give Back staff after each camp with observations and recommendations.

This position reports to the Kids Give Back executive director.

## **TERMS OF EMPLOYMENT**

- Salary: This is a contract position which pays \$20/hour and requires 22.5/hours per camp week and 6 six hours per Kids Volunteer Day. Benefits are not available.

## **REQUIREMENTS**

- Applicants should be substitute teachers, certified teachers, instructional assistants, school counselors or others who work closely with elementary school children and have at least two years of experience.
- Ideally, applicants will be First-Aid/CPR/AED certified.

A background check will be required.

## **APPLYING**

If you are interested in applying for this position, please send a resume outlining your teaching experience with elementary school children, educational background, certifications, why you are interested in the position, and references to:

Denise Gavilan  
Executive Director  
[denise@kidsgiveback.org](mailto:denise@kidsgiveback.org)  
703-447-9370